

(Informal Joint) Cabinet



St Edmundsbury
BOROUGH COUNCIL

Title:	Agenda
Date:	Tuesday 14 November 2017
Time:	<p>6.00 pm Open Forum At each Cabinet meeting, up to 15 minutes shall be allocated for questions from and discussion with, non-Cabinet members in Part 1(A) of the agenda only. Members wishing to speak during this session should if possible, give notice in advance. Who speaks for and for how long will be at the complete discretion of the person presiding.</p> <p>6.00 pm <i>(or at the conclusion of the Open Forum, whichever is the later)</i> Members of the public who live or work in the Borough (or Forest Heath District) are invited to put one question or statement of not more than three minutes duration relating to items to be discussed in Part 1(A) of the agenda only. If a question is asked and answered within three minutes, the person who asked the question may ask a supplementary question that arises from the reply.</p> <p>A person who wishes to speak must register at least 15 minutes before the time the meeting is scheduled to start.</p> <p>There is an overall limit of 15 minutes for public speaking, which may be extended at the Chairman's discretion.</p> <p>6.15 pm The formal meeting of the Cabinet will commence at 6.15 pm or immediately following the conclusion of the informal discussions, whichever is the later, in the Council Chamber.</p>
Venue:	Council Chamber District Offices College Heath Road Mildenhall Suffolk IP28 7EY

Membership:	<p style="text-align: center;">Leader John Griffiths</p> <p style="text-align: center;">Deputy Leader Sara Mildmay-White</p> <table border="0" style="width: 100%;"> <tr> <td style="width: 50%;">Councillor</td> <td style="width: 50%;">Portfolio</td> </tr> <tr> <td>Robert Everitt</td> <td>Families and Communities</td> </tr> <tr> <td>Sara Mildmay-White</td> <td>Housing</td> </tr> <tr> <td>John Griffiths</td> <td>Leader</td> </tr> <tr> <td>Ian Houlder</td> <td>Resources and Performance</td> </tr> <tr> <td>Alaric Pugh</td> <td>Planning and Growth</td> </tr> <tr> <td>Jo Rayner</td> <td>Leisure and Culture</td> </tr> <tr> <td>Peter Stevens</td> <td>Operations</td> </tr> </table>	Councillor	Portfolio	Robert Everitt	Families and Communities	Sara Mildmay-White	Housing	John Griffiths	Leader	Ian Houlder	Resources and Performance	Alaric Pugh	Planning and Growth	Jo Rayner	Leisure and Culture	Peter Stevens	Operations
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Interests – Declaration and Restriction on Participation:	Members are reminded of their responsibility to declare any disclosable pecuniary interest not entered in the Authority's register or local non pecuniary interest which they have in any item of business on the agenda (subject to the exception for sensitive information) and to leave the meeting prior to discussion and voting on an item in which they have a disclosable pecuniary interest.																
Quorum:	Three Members																
Committee administrator:	<p>Claire Skoyles Democratic Services Officer Tel: 01284 757176 Email: claire.skoyles@westsuffolk.gov.uk</p>																

Public Information

Venue:	District Offices College Heath Road Mildenhall Suffolk IP28 7EY	Tel: 01284 757176 Email: democratic.services@westsuffolk.gov.uk Web: www.westsuffolk.gov.uk
Access to agenda and reports before the meeting:	Copies of the agenda and reports are open for public inspection at the following address at least five clear days before the meeting. They are also available to view on our website. West Suffolk House Western Way Bury St Edmunds Suffolk IP33 3YU	
Attendance at meetings:	The West Suffolk Councils actively welcome members of the public and the press to attend its meetings and holds as many of its meetings as possible in public.	
Public participation:	Members of the public who live or work in the Borough/District are invited to put one question or statement of not more than three minutes duration relating to items to be discussed in Part 1 of the agenda only. If a question is asked and answered within three minutes, the person who asked the question may ask a supplementary question that arises from the reply. A person who wishes to speak must register at least 15 minutes before the time the meeting is scheduled to start. There is an overall time limit of 15 minutes for public speaking, which may be extended at the Chairman's discretion.	
Disabled access:	The public gallery is on the first floor and is accessible via stairs. There is not a lift but disabled seating is available at the back of the Council Chamber on the ground floor. Please see the Committee Administrator who will be able to help you.	
Induction loop:	An Induction loop operates to enhance sound for anyone wearing a hearing aid or using a transmitter.	
Recording of meetings:	The Councils may record this meeting and permits members of the public and media to record or broadcast it as well (when the media and public are not lawfully excluded). Any member of the public who attends a meeting and objects to being filmed should advise the Committee Administrator who will instruct that they are not included in the filming.	

Agenda

Procedural Matters

All Members of Forest Heath District Council's Cabinet will be in attendance to enable informal discussions on the reports listed in Items 4. and 5. below to take place between the two authorities:

Councillor

David Bowman
Andy Drummond
Stephen Edwards
Robin Millar
Lance Stanbury
James Waters

Portfolio

Operations
Leisure and Culture
Resources and Performance
Deputy Leader/Families and Communities
Planning and Growth
Leader

QUORUM: *Three Members*

On the conclusion of the informal joint discussions, the Cabinet will hold its formal meeting in the Council Chamber as follows:

Part 1 (A) - Public

1. Apologies for Absence

2. Open Forum

(This item was undertaken at the beginning of the informal discussions, to allow Members to consider the issues raised by the non-Cabinet members in relation to Items 4. and 5. inclusive. The Open Forum on Item 6. will be subject to the following rules.)

At each Cabinet meeting, up to 15 minutes shall be allocated for questions from and discussions with, non-Cabinet members in **Part 1(B)**. Members wishing to speak during this session should if possible, give notice in advance. Who speaks and for how long will be at the complete discretion of the person presiding.

3. Public Participation

(Public speaking on Items 4. and 5. inclusive was undertaken at the beginning of the informal discussions, to allow Members to consider the issues raised by the members of the public. Public speaking on Item 6. will be subject to the following rules)

Members of the public who live or work in the Borough are invited to put one question or statement of not more than three

minutes duration relating to items to be discussed in **Part 1(B)** of the agenda only. If a question is asked and answered within three minutes, the person who asked the question may ask a supplementary question that arises from the reply.

A person who wishes to speak must register at least 15 minutes before the time the meeting is scheduled to start.

There is an overall limit of 15 minutes for public speaking, which may be extended at the Chairman's discretion.

(Following the informal discussions held with Forest Heath District Council's (FHDC) Cabinet on Items 4. and 5. below, Members are asked to refrain from partaking in any further discussion. Separate formal meetings of both FHDC and St Edmundsbury Borough Councils' Cabinets will then commence with Members being requested to formally resolve Items 4. and 5. below.)

NON-KEY DECISIONS

- 4. Recommendations of the SEBC/FHDC Overview and Scrutiny Committees - 8 and 9 November 2017: Development of a West Suffolk Growth Investment Strategy** **1 - 4**
- Report No: **CAB/SE/17/058**
Portfolio Holders: Lance Stanbury (FHDC) and Alaric Pugh (SEBC)
Chairmen of Committees: Simon Cole (FHDC) and Diane Hind (SEBC)
Lead Officer: Julie Baird
- (For reference purposes, Forest Heath District Council's Report Number is CAB/FH/17/055)*
- 5. Technical Advice Note: Space Standards for Residential Development** **5 - 16**
- Report No: **CAB/SE/17/059**
Portfolio Holders: Sara Mildmay-White and Alaric Pugh
Lead Officers: Julie Baird, Simon Phelan and Marie Smith
- (For reference purposes, Forest Heath District Council's Report Number is CAB/FH/17/056)*

Part 1 (B) - Public

NON-KEY DECISIONS

- 6. Guildhall and 79 Whiting Street, Bury St Edmunds** **17 - 20**
- Report No: **CAB/SE/17/060**
Portfolio Holder: Joanna Rayner Lead Officer: Alex Wilson

Part 2 – Exempt

NONE